

Capacity Assessment Checklist (CACHE) For CSO/NGO

Topic	Areas of Inquiry Please Attach Supporting Documentation for Each Question	Response
1. Funding Sources	<p>1. Who are the CSO/NGO's key donors?</p> <p>2. How much percentage share was contributed by each donor during the last 2 years?</p> <p>3. How many projects has each donor funded since the CSO/NGO's inception?</p> <p>4. How much cumulative financial contribution was provided for each project by each donor?</p> <p>5. How is the CSO/NGO's management cost funded?</p>	<p>1. Dutch Embassy, GIZ, Handhal International Group, Iraqi Private Banks League and Earthlink.</p> <p>2. 10% Netherlands embassy in Iraq 10% Earthlink 75% Alhandal Group 5% Iraqi Private Banks League</p> <p>3. 2 projects</p> <p>4. 30.000\$ Dutch Embassy 10000\$ IPBL</p> <p>By renting facilities and providing services and getting funds.</p>
2. Audit	<p>1. Did the CSO/NGO have an audit within the last two years?</p> <p>2. Are the audits conducted by an officially accredited independent entity? If yes, provide name.</p>	<p>No, because we are new NGO established Feb 2018</p> <p>No</p>
3. Leadership and Governance Capacities	<p>1. What is the structure of the CSO/NGO's governing body? Please provide Organigramme.</p> <p>2. Does the CSO/NGO have a formal oversight mechanism in place?</p> <p>3. Does the CSO/NGO have formally established internal procedures in the area of:</p> <ul style="list-style-type: none"> • Project Planning and Budgeting • Financial Management and Internal Control Framework • Procurement • Human Resources • Reporting • Monitoring and Evaluation • Asset and Inventory Management • Other <p>4. What is the CSO/NGO's mechanism for handling legal affairs?</p> <p>5. Ability to work (prepare proposals) and report in English</p>	<p>7 Board Members (3 Co-Founders + 4 Board members) + Executive Director + PR Department + Programs unit + logistics + Finance departments</p> <p>2. No</p> <p>3. Yes for</p> <ul style="list-style-type: none"> • Repeating • Financial Management and Internal Control Framework • Monitoring and Evaluation <p>No for</p> <ul style="list-style-type: none"> • Project Planning and Budgeting • Procurement • Human Resources • Asset and Inventory Management <p>4. NGOs official lawyer.</p> <p>5. Yes.</p>
4. Personnel Capacities	<p>1. What are the positions in the CSO/NGO that are empowered to make key corporate decisions? Please provide CVs of these staff.</p> <p>2. Which positions in the CSO/NGO lead the areas of project management, finance, procurement, and human resources? Please provide CVs of these staff.</p>	<ul style="list-style-type: none"> • Ali Al Makhzomy • Mohammed Alsamarai • Rasha Ali • Hayder Hamzoz <p>2</p> <ul style="list-style-type: none"> • Yassir Alsamarai - finance • Rasha Ali • Ali Al Makhzomy
5. Infrastructure and Equipment Capacities	<p>1. Where does the CSO/NGO have an official presence? Please provide details on duration and type of presence (e.g. field offices, laboratories, equipment, software, technical data bases, etc.)</p>	<p>1. Baghdad Address Villa 7, St. 38, Dist. 903 Al Karadah, Baghdad</p>

	2. What resources and mechanisms are available by the CSO/NGO for transporting people and materials?	Using third party.
6. Quality Assurance	<p>Please provide references who may be contacted for feedback on the CSO/NGO's performance regarding:</p> <ul style="list-style-type: none"> ● Delivery compared to original planning ● Expenditure compared to budget ● Timeliness of implementation ● Timeliness and quality of reports ● Quality of Results 	<ol style="list-style-type: none"> 1. Ali Tariq - Head of IPBL 2. Omar Almashahadani - former PR @ CocaCola 3. Marwan Ahmed - Careem Taxi App 4. Ali Ismail - Founder of FikraSpace